ADMINISTRATIVE-INTERNAL USE ONLY

Executive Requiry	
83-1832	
LOGGED	

1 April 1983

MEMORANDUM FOR: See Distribution

SUBJECT

Acting DCI Meeting with Secretary of State on

Friday, 8 April 1983

APR 1983

1. The Acting Director plans to have a luncheon meeting with Secretary Shultz on Friday, 8 April. It is requested that any suggestions you may have for possible topics to be raised be identified by phone to office _______, by 1700 hours, 5 April in order to forward these topics to the Acting Director for his consideration. A negative response is requested.

2. For those topics selected by the Acting Director, please prepare succinct talking points to cover key issues and forward any backup material you deem appropriate. These materials should be forwarded (SA/DCI/IA) by 1700 hours 6 April.

Thomas B. Cormack Executive Secretary

Distribution:

EXDIR

DDI

DDO

DDS&T

DDA

Chm/NIC

GC

D/OEXA

D/ICS

Info Copies to:

SA/DC

EA/DD

SA/IA

STA

ADMINISTRATIVE-INTERNAL USE ONLY

